

Introduction to GDLS iSupplier Portal

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Introduction

Overview

- What is iSupplier?
 - Web-based portal used to access quotes
 - Requires Internet access
 - Receive notifications and view P.O.'s online
- Available January, 2008
- Training materials available on GDLS website:
 - <http://procurement.gdls.com/oracle.html>

Important Administrative Tasks

- Suppliers must be registered in iSupplier
- Email will be sent with logon details
- Supplier's contact information must be updated

Why Change?

- GDLS is currently upgrading internal systems
- Online access to data and tracking business activities
- Improved information exchange for bidding and payment
- Automatic processing of events (advanced shipping notices, payments, bids)

Objectives

Purpose

- Demonstrate how to Log-In to iSupplier
- Describe the iSupplier application interface
- Provide list of resources

Common Acronyms/Terms

Common Acronyms to Know

CAS

- Part Number
- Plant
- Alias Segment WBS
- Schedule
- Release to Master
- Blanket Order

Oracle

- Item
- Organization
- Project Task
- Shipment/Distribution
- Standard Purchase Order
- Blanket Purchase Agreement

Common Acronyms to Know

CAS

- Supplement
- RFQ
- Header/Item text
- Prefixes for Req's, RFQ's and P.O.'s

Oracle


- Revision
- Sourcing Document
- Header/Line text
show as attachments
- Numeric only

Supplier Interface

Getting Started

- Open Microsoft Internet Explorer
 - <http://procurement.gdls.com/oracle.html>
- Login to iSupplier
 - Enter Username and Password sent in email
 - Click the Login button

Login

ORACLE E-Business Suite 

Login

Username

Password

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iSupplier Home Page

Home Page

ORACLE E-Business Suite

[Diagnostics](#) [Logout](#) [Preferences](#) [Help](#)

Logged In As JEFF

Navigator

Edit Navigator

- [iSupplier Portal Full Access](#)
- [Sourcing Supplier](#)

Please select a responsibility.

Favorites

Edit Favorites

You have not selected any favorites. Please use the "Edit Favorites" button to set up your favorites.

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Resources for Help

How Do I Get Help?

- Refer to the materials posted on the GDLS website located at:
<http://procurement.gdls.com/oracle.html>
- Materials provided
 - iSupplier Reference Guide
 - iSupplier User Guide
 - Power Point Overview
- Call the Help Desk at:
 - 1-586-825-4387